

ELMS/BUILDING & GROUNDS COMMITTEE

MAY 13, 2025

The Elms/Building and Grounds Committee met on Tuesday, May 13, 2025 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd floor, Law Library. Committee Members in attendance included, Chair Larry Aurelio, Vice Chair Terra Litchfield, Dave Cortelyou, Mike Cox, Clayton Murphy, and Dana Walker. Members Dustin Berg, and Vicky Kipling were absent. Others in attendance included Chad Wilson, and Deputy Clerk Deanna Bisby.

Chair Larry Aurelio called the meeting to order at 7:00 p.m.

Review and Approval of April 8, 2025 Minutes

Member Litchfield moved with a second by Member Walker to approve the minutes as submitted. Motion carried on a voice vote.

Farm Report

None.

Administrator's Report

None.

Financial Report

Member Walker moved with a second by Member Murphy to approve the April, 2025 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Litchfield moved with a second by Member Walker to approve the Elm's claims as submitted. Motion carried with a roll call vote of 6 yeas, 0 nays, 0 vacant and 2 absent.

Macomb Public Building Commission

Chad Wilson informed the Committee that he will be cleaning out drains at the jail this week.

McDonough County Maintenance Directors Report

Chad Wilson gave the report. The Courthouse had recently been inspected by the Fire Department, and the violations have been fixed. The elevator will be inspected in June. A discussion was held regarding a bill for Kone, Wilson will take a look at it.

Building and Grounds Claims

Member Cortelyou moved with a second by Member Walker to approve the April, 2025 Building and Grounds Claims. Motion carried on a voice vote.

Discuss and Approve the Kone Agreement for the Courthouse Elevator

A discussion was held regarding the quote for work on the Courthouse elevator. The County will apply for a grant to help with the cost, and it has been budgeted for. Wilson will confirm that the quote includes everything that will be required to complete the project, including electrical work.

Member Cox made a motion to Approve the Kone Agreement for the Courthouse Elevator and for the Cost not to Exceed \$500,000.00 moved with a second by Member Cortelyou. Motion carried on a voice vote.

Review and Approve the Commercial Floor Cleaning Contract

The floors in the Courthouse had an extra burnishing. A discussion was held regarding the contract.

No motions were made.

Discuss and Approve the Maintenance Department to Put Out a Request for Sewer Bids

A discussion was held regarding putting an ad in the paper for sewer bids and who was going to prepare the ad. They discussed the sewer lines, and what is wrong with them. Chair Aurelio recommended tabling this.

Member Cox made a motion to Table the Maintenance Department Putting Out a Request for Sewer Bids moved with a second by Member Litchfield. Motion carried on a voice vote.

Other Items as Needed

None.

Executive Session

None.

Public Comment

None.

County Board Chair Comments

None.

Adjourn

Member Cortelyou moved with a second by Member Litchfield to adjourn the meeting at 8:00 p.m. Motion carried on a voice vote.